

Login to Magento admin section

Navigate to Promotions > Shopping Cart Price Rules



Click Add New Rule

Under Rule's Name enter all info required. Example below.

Shopping Cart Price Rule

Rule Information

Conditions

Actions

Labels

New Rule

General Information

Rule Name *

StVincent's Private

Description

Free delivery to StVincent's Private
Melbourne

Status *

Active

Customer Groups *

NOT LOGGED IN

General

Wholesale

Retailer

Coupon *

No Coupon

Uses per Customer

▲ Usage limit enforced for logged in o

From Date



To Date



Under Action, select "Discount Amount" and all info required. Further Rule Processing select

Shopping Cart Price Rule

Rule Information	
Conditions	
Actions	
Labels	

New Rule

Update prices using the following information

Apply	Fixed amount discount
Discount Amount *	10
Maximum Qty Discount is Applied To	1
Discount Qty Step (Buy X)	
Apply to Shipping Amount	Yes
Free Shipping	For shipment with matching items
Stop Further Rules Processing	Yes

Apply the rule only to cart items matching the following conditions (leave blank to apply to all items)

If **ALL** of these conditions are **TRUE** :



For further details click [here](#) .