

Login to Magento admin section

Navigate to Promotions > Shopping Cart Price Rules



Click Add New Rule

Under Rule's Name enter all info required. Example below.

## Shopping Cart Price Rule

### Rule Information

Conditions

Actions

Labels

## New Rule

### General Information

Rule Name \*

StVincent's Private

Description

Free delivery to StVincent's Private  
Melbourne

Status \*

Active

Customer Groups \*

NOT LOGGED IN

General

Wholesale

Retailer

Coupon \*

No Coupon

Uses per Customer

▲ Usage limit enforced for logged in o

From Date

To Date

Under Action, select "Discount Amount" and all info required. Further Rule Processing select

## Shopping Cart Price Rule

Rule Information	
Conditions	
Actions	
Labels	

## New Rule

### Update prices using the following information

Apply	Fixed amount discount
Discount Amount *	10
Maximum Qty Discount is Applied To	1
Discount Qty Step (Buy X)	
Apply to Shipping Amount	Yes
Free Shipping	For shipment with matching items
Stop Further Rules Processing	Yes

### Apply the rule only to cart items matching the following conditions (leave blank to apply to all items)

If **ALL** of these conditions are **TRUE** :



For further details click [here](#) .